



GCCFV BY-LAWS

Reg No A0043662C

August 2018

GOVERNING COUNCIL OF THE CAT FANCY AUSTRALIA & VICTORIA INC

BY-LAWS

1. INTRODUCTION

- 1.1 The By-Laws are made to organise the day-to-day operations of the Governing Council of the Cat Fancy Aust & Vic Inc. and should be read in conjunction with the GCCFV Constitution.

2. DEFINITIONS

2.1 For the purpose of these By-Laws the following definitions shall apply:

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| "GCCFV" | The Governing Council of the Cat Fancy, Australia & Victoria Inc |
| "Cat" | any adult cat, kitten or neuter. |
| "Adult" | an entire feline nine months old or over |
| "Kitten" | a feline under nine months old |
| "Entire" | a non-neutered feline |
| "Neuter" | a desexed feline; in the case of males - castrated; females -spayed |
| "Exhibit" | term used for show purposes referring to a cat, kitten or neuter and may include a litter of kittens |
| "Control Body" | A member of the Australian Cat Federation; the Co-Ordinating Cat Council of Australia or similar body overseas. |
| "GCCFV Show" | A show run under GCCFV rules by a club affiliated with GCCFV |
| "ACF" | abbreviation of the Australian Cat Federation Inc |
| "CCCA" | abbreviation of Co-Ordinating Cat Council of Australia Inc. |
| "Committee" | the elected Committee |
| "Member" | a person who has been granted Membership |
| "Affiliated Club" | a club which has been granted Affiliation with GCCFV |
| "Companion Cat" | Cats of unknown parentage, or not on Full Register or Supplementary Register or of a breed that is not recognised by GCCFV (See also 10.3.4) |
| "Pedigree" | A certificate showing the ancestors of a cat for at least three generations, including their registration numbers, colour and breed. |
| "Certified Pedigree" | A Pedigree issued by the control body with which the cat is registered. |

3. MEMBERSHIP

3.1 MEMBERSHIP FEES

| <i>Calendar year – 1st January to 31st December</i> | <i>Half Year</i> | <i>Full Year</i> |
|---|------------------|------------------|
| <i>Joining Fee</i> | <i>\$25.00</i> | <i>\$25.00</i> |
| <i>Late renewal fee (applies after 31st Dec for 90 days)</i> | | <i>\$10.00</i> |
| <i>Single Membership</i> | <i>\$25.00</i> | <i>\$40.00</i> |
| <i>Joint Membership (2 adults, same address)</i> | <i>\$40.00</i> | <i>\$70.00</i> |
| <i>Juniors (under 18) (for showing purposes only)</i> | <i>\$10.00</i> | <i>\$15.00</i> |
| <i>Pensioners (copy of card please req'd)</i> | <i>\$14.00</i> | <i>\$25.00</i> |
| <i>Breeders List</i> | <i>\$10.00</i> | <i>\$10.00</i> |

Membership fees are due on 1st January and cover the period up to 31st December. Renewal fees must be paid by 31st December. Late Renewal Fee applies. Renewals made after 31st January will attract payment of the Joining Fee

- 3.1.1 Junior Members will not receive minutes of GCCFV general meetings
- 3.1.2 Associate Members will not receive minutes of GCCFV general meetings
- 3.1.3
 - a) A member who is in receipt of an Australian Government pension (Centrelink, Veterans' Affairs, or the like) may apply for Membership at the Pensioner rate
 - b) Applicants for membership joining or renewing at Pensioner rate must present their current concession card or submit a copy of their current concession card
 - c) Exception to above is applied to Age Pensioners, who are not required to resubmit their concession card when renewing membership.
 - d) The Secretary is to maintain a record in the register of Members showing those members who have applied for Pensioner membership under the Age Pension provision above.

3.2 DUAL MEMBERSHIP

- 3.2.1 GCCFV does not allow dual membership with other Victorian Cat Councils.
- 3.2.2 Associate Members may also be a member of an interstate controlling body .
- 3.2.3 For the purpose of partnerships with members for registration of cats or a Prefix; the Associate Member must be a member of an interstate controlling body which is an affiliate of ACF

3.3 GCCFV BREEDERS LIST

- 3.3.1 Members to be put on an official Breeders List which would go on the web page, be given out over the telephone and be available at the stationery table at shows once the above fee has been paid.
- 3.3.2 To be on the breeders list the member must have bred a litter of that breed in the previous 12 months

3.4 SUSPENDED MEMBERS

- 3.4.1 Suspended members are automatically removed from all official GC correspondence, publications, and the web site for the duration of the suspension

CODE OF CONDUCT FOR MEMBERS

As a Member of The Governing Council of the Cat Fancy Australia & Vic Inc I will:

1. Be loyal to Governing Council and abide by its Constitution and By-Laws
2. Treat judges, officials and fellow members with courtesy
3. Care properly for all cats that I own or am responsible for, providing proper housing, food and veterinary care, and not permit them to roam at large
4. De-sex any cat that I intend to keep but not use in a breeding programme
5. De-sex by 5 months of age any non-pedigreed cat that I own
6. Encourage owners of domestic/pedigree cats to have them de-sexed by the age of 5 months and registered with their local council
7. Ensure that all cats and kittens follow a recommended vaccination programme and are on effective control programmes for internal and external parasites
8. Comply with legislation applying to the keeping and management of cats and take responsible action to reduce heritable disease.
9. Comply with GCCFV Social Media Policy.

Breeders will, in addition:

- a) Not sell or dispose of cats or kittens to or through pet shops, markets or animal shelters, or allow any cat or kitten to be given as a prize or donation of any kind, nor act as an agent;
- b) Not allow a female to be mated under nine months of age;
- c) Not allow a female to have consecutive litters with less than six months between litters;
- d) Not allow a female to have more than 8 litters without veterinary approval of fitness for further breeding;
- e) Not allow any cat to be mated to an animal that is not registered with a recognised control body or owned by a person who is not a financial member of such body;
- f) Not inter-breed two cats of two different recognised breeds without having an approved supplementary register programme;
- g) Not part with possession of a kitten before it is 10 weeks old and has commenced its recommended vaccination programme;
- h) Provide new owners with written information on their responsibilities for the care and welfare of the cat or kitten, including de-sexing certificate, parasite control, diet, grooming and vaccination requirements also providing ongoing help and advice to new owners;
- i) Only sell, lease or board a cat or kitten if it appears to be in good health;
- j) Refund the purchase money and take the cat or kitten back if it is unacceptable to a new owner within seven days of purchase for health or other valid reasons;

- k) Refund the purchase money for any cat or kitten that dies or is euthanised within 6 months from a disease that is traced to my premises as verified by a statement from a veterinarian;
- l) Maintain accurate and current registration records and provide new owners with agreed documentation in a timely manner
- m) Other than cats or kittens sold for breeding to a registered breeder, all cats or kittens sold or rehomed must be desexed prior to leaving the breeder's property.
- n) All litters born to be litter registered where 1 (one) or more kittens survive

Members failing to abide by this Code of Conduct may incur disciplinary action under the Constitution and By-Laws of GCCFV Inc. Such action may include fine, suspension of privileges, and suspension or expulsion from membership.

4. COMMITTEE

4.1 COMMITTEE

refer to constitution, section 8

4.2 POSITION DESCRIPTIONS

4.2.1 The Chairman shall -

- a) be elected for two years at the Annual General Meeting of members.
- b) attend 8 GCCFV meetings in a calendar year, unless the reason for non-attendance is acceptable to GCCFV, otherwise the position is declared vacant.
- c) chair all meetings of GCCFV
- d) chair meetings of the Committee
- e) be responsible for the conduct and management function of GCCFV.
- f) sign all documents as required

4.2.2 The Chairman and the President shall -

- a) liaise with Cat Control Associations, including the ACF
- b) liaise with the Judges Association to maintain and co-ordinate the standards for cat breeds
- c) liaise with groups interested in the breeding and showing of cats, including geneticists
- d) co-ordinate all GCCFV publications

4.2.3 The President shall:

- a) be elected for two years at the Annual General Meeting of members
- b) attend 8 meetings in a calendar year, unless the reason for non-attendance is acceptable to GCCFV, otherwise the position is declared vacant.
- c) be responsible for:
 - i. the duties of the Chairman of GCCFV in the absence of the Chairman
 - ii. duties as required.

4.2.4 The two Vice-Presidents shall:

- a) be elected for a two year term, with one to retire each year alternately with the other
- b) attend 8 GCCFV meetings in a calendar year, unless the reason for non-attendance is acceptable to GCCFV, otherwise the position is declared vacant.
- c) assist the President and Chairman in carrying out their duties.
- d) undertake duties as required.

4.2.5 The Secretary shall -

- a) be elected for a two-year term at the Annual General Meeting of members, and
- b) attend 8 GCCFV meetings in a calendar year, unless the reason for non-attendance is acceptable to GCCFV, otherwise the position is declared vacant.
- c) prepare, in consultation with the Chairman, an agenda and make arrangements for all GCCFV meetings

- d) ensure that an accurate and impartial record is kept of all meeting proceedings
- e) keep a file of minutes of GCCFV meetings
- f) keep a file of all correspondence
- g) attend to all correspondence with the exception of matters directly affecting the duties of other Committee members
- h) sign documents as required
- i) delegate duties to the Assistant Secretary as required.

4.2.6 The Assistant Secretary shall:

- a) be elected for a two-year term alternately to the Secretary at the Annual General Meeting of Members, and
- b) attend 8 GCCFV meetings in a calendar year, unless the reason for non-attendance is acceptable to GCCFV, otherwise the position is declared vacant.
- c) assist the Secretary in carrying out duties
- d) carry out duties as required.

4.2.7 The Treasurer shall:

- a) be elected for a two-year term at the Annual General Meeting of members, and
- b) attend 8 GCCFV meetings in a calendar year, unless the reason for non-attendance is acceptable to GCCFV, otherwise the position is declared vacant.
- c) receive all monies, and within a reasonable time thereafter, deposit the same in an approved bank, to the credit of an account opened in the name of G.C.C.F.
- d) make disbursements after particulars of amounts have been passed for payment at a General Meeting of GCCFV
- e) be responsible for keeping records of receipts, expenditure and all financial affairs of GCCFV
- f) present a current financial statement to each GCCFV meeting
- g) present all to the Auditor all documents required by law.
- h) present the audited annual financial report to the Committee for acceptance
- i) present the audited annual financial report to all Members at the AGM.

4.2.8 The Assistant Treasurer shall:

- a) be elected for a two-year term alternately to the Treasurer at the Annual General Meeting of Members, and
- b) attend 8 GCCFV meetings in a calendar year, unless the reason for non-attendance is acceptable to GCCFV, otherwise the position is declared vacant.
- c) assist the Treasurer in carrying out duties
- d) carry out duties as required.

4.2.8 Annual Honorariums are paid to committee members as follows:

Secretary \$1000

Treasurer \$500

5. AFFILIATION OF CLUBS

5.1 GENERAL

In addition to the matters set out in Section 10 of the Constitution; any club wishing to be affiliated with GCCFV shall:

- 5.1.1 Pay the affiliation fee for each calendar year by 31st March of that year. Clubs that do not pay their Affiliation fees by Jan 1st will not have their schedule listed on GCCFV website until the Affiliation fee is paid.
- 5.1.2 Give GCCFV a copy of its current constitution for approval when requested
- 5.1.3 Obtain GCCFV approval for any proposed amendment to that constitution
- 5.1.4 Have a clause in that constitution stating that only GCCFV members may vote on GCCFV matters
- 5.1.5 Give GCCFV a copy of its minutes when requested
- 5.1.6 Run at least one cat show or exhibition per year
- 5.1.7 Shows run by affiliated clubs are covered by GCCFV's public liability insurance.
- 5.1.8 GCCFV trestle tables and cages, public address system etc. are available for use by Affiliated Clubs.
- 5.1.9 Certificates of Affiliation with GCCFV are supplied to clubs each year.

5.2 AFFILIATION OF NEW CLUBS

- 5.2.1 GCCFV will consider applications for affiliation from any club not currently affiliated with another Control Body. (This statement must be made in all applications). If a club has been affiliated with another control body, written confirmation of disaffiliation from that control body is required.
- 5.2.2 All clubs seeking affiliation must have a minimum of ten financial members.
- 5.2.3 Clubs making application must submit to GCCFV for approval a list of office bearers and financial members and a constitution of the club.
- 5.2.4 GCCFV may waive full affiliation fees for newly formed clubs for the current year. Clubs already in existence and accepted into GCCFV will be required to pay a pro-rata affiliation fee.

5.3 AFFILIATE SHOWS

- 5.3.1 As a way of supporting Club run shows, GCCFV will subsidize clubs that bring in interstate or overseas judges - Interstate judges at \$150 each (max 2 judges). International Judge at \$300 restricted to one only or any combination of National/International (effective from 1st January 2018.)

6. APPOINTEES

6.1 GENERAL

6.1.1 GCCFV may appoint Judges, Tutor Judges, Steward Supervisor, Assistant Steward Supervisor, Stewards, Registrars, Honours Recorder, Cat Of The Year/Breeder Of The Year Recorder, Stationery Officer, GCCFV Representatives, delegates to **ACF** and such other appointees as may be deemed necessary and may terminate such appointments.

6.2 NOMINATIONS FOR APPOINTEE POSITIONS

6.2.1 A person holding an appointee position need not submit a nomination for that position before the AGM.

6.2.2 It will be assumed that the current appointee is prepared to accept the appointment for a further year unless GCCFV is advised in writing to the contrary.

6.2.3 Any person prepared to accept an appointee position (other than as a judge, tutor judge or steward) which he/she does not currently occupy may be nominated at the AGM.

6.2.4 A person nominated for an appointee position must be a member of GCCFV and an Affiliated Club and/or GCCFV Judges Association.

6.3 REGISTRARS

6.3.1 GCCFV may appoint registrars for the purpose of registration of individual cats, and litters of kittens.

6.3.2 The registrars shall be responsible for:

- a) ensuring that the applicant is a current financial Member of GCCFV and that all applications for registration are in order;
- b) keeping clear and accurate records of all registrations (see registrations);
- c) keeping all records confidential unless a directive to release certain details has been given in writing by GCCFV;
- d) dealing with all registrations promptly but with accuracy;
- e) providing information to the inquiring public on such matters as the availability of kittens and stud cats, unless the breeder has requested in writing that this not be done.

6.3.3 Pedigree certificates and registration paperwork issued for cats owned or bred by registrars must be signed by another registrar or member of the GCCFV executive.

6.4 HONOURS RECORDER

6.4.1 The Honours Recorder shall be responsible for:

- a) ensuring that all applications for honours are in order and accompanied by the correct fee;
- b) keeping clear and accurate records of all cats granted honours awards;
- c) keeping true and accurate records of all receipts and expenditure, and delivering all monies to the Treasurer of GCCFV by end of each month;
- d) preparing Honours certificates accurately and distributing these to owners.

6.5 STATIONERY OFFICER

6.5.1 The Stationery Officer shall be responsible for:

- a) ensuring that there are sufficient supplies of all GCCFV stationery available at all times, and organising the printing of all stationery supplies as required and approved by GCCFV;
- b) ensuring that stationery, including ACF challenge certificates, etc., is available at all GCCFV shows;
- c) having club information (where provided by the club) and general information readily available.

6.6 CAT OF THE YEAR & BREEDER OF THE YEAR RECORDER

6.6.1 The Cat of the Year & Breeder of the Year Recorder shall:

- a) keep an accurate tally of points gained by cats;
- b) display in writing progressive results on the result board at shows;
- c) provide progressive results to the Secretary;
- d) following each show, obtain from the club a marked catalogue.

6.7 GCCFV REPRESENTATIVES

6.7.1 GCCFV shall appoint a representative to attend

- a) each show held under the constitution and by-laws of GCCFV;
- b) any other meeting or event that warrants representation.

6.7.2 The representative shall be a GCCFV Committee member or appointee.

6.7.3 The representative at any event:-

- a) may be called on to answer questions and resolve problems on behalf of GCCFV, and therefore must have the knowledge and ability to do this with courtesy and dignity.
- b) should wear an identifying badge.

6.7.4 The official GCCFV Representative at any designated cat show:

- a) should be on duty and available from the start of the show to the end of the show.
- b) should carry a copy of the GCCFV Constitution and By-Laws, and should have an understanding of show procedures and the Veterinary inspection regulations;
- c) is responsible for making decisions on behalf of GCCFV, pertaining to the rules, as required;
- d) should ensure that he/she has the required show report papers. The show report, while concise, should include all matters, incidents or decisions pertinent to GCCFV, including pending reclassification, as this will affect how the cat will be entered in future shows. A copy of the show report is to be given to the Show Manager at the close of the show, the original to be lodged with GCCFV prior to the next General Meeting.
- e) is not to be a member of the club running the show.

6.7.5 Annual Honorariums are paid to appointees as follows:

Registrars:

| | | | |
|------------------|-------|---|---------------------------------------|
| Group 1 | \$350 |) | |
| | |) | |
| Group 2&4 | \$100 |) | plus \$2.00 per standard registration |
| | |) | \$5 per Overseas registration |
| Group 3 | \$350 |) | |
| Honours Recorder | \$250 | | |

7. JUDGES

7.1 ETHICS AND RESPONSIBILITIES FOR JUDGES (updated 2007)

- i. Judges are directly responsible to the Council of the Cat Fancy to which they are accredited and are subject to all rules applicable to judging contained in the Constitution of the Council and The Australian Cat Federation (Inc) Rules & By-Laws part 4 – Judge Training and Recognition of Judges. Judges will be held responsible for their actions and behaviour at all times..
- ii. The committee of the GCCFV wishes to impress upon judges the great responsibilities they assume when judging at any cat show or exhibition. The judge is not only the one who gives far reaching decisions on the merit of the cats; as well, he or she is the representative, on the occasion, of GCCFV.
- iii. The position is one of importance, being an example to all, and a strong influence on the future of the breeds. It requires dignity, discretion and presentation to be in keeping with GCCFV standards.
- iv. The GCCFV insists that due respect be paid to Judges by exhibitors and others. For that reason it expects all Judges to merit respect through their own dignified and courteous bearing. The GCCFV is determined to take prompt and effective action in all cases of discourtesy to or by judges.
- v. Judges must be fully conversant with the Show Standards adopted by the GCCFV and when officiating at shows must at all times judge in accordance with them. When judging interstate or overseas they must make themselves conversant with the Show Standard and any particular Show Rules adopted by the particular club for which they are judging.
- vi. Judges should reply promptly in writing to requests for their services and, at the same time, mention any engagement for the same breeds, which they may have accepted for an intervening fixture. The same breeds & groups may not be judged at consecutive events.
Note: by resolution at GM 18 April 2012, it was agreed to temporarily relax the constraint on judging at consecutive events requirement of item vi. – By resolution of GM 8 Aug 2017, this relaxation to cease from 1 Jan 2018
- vii. Before accepting an assignment, judges should ascertain that the fixture is to be held under GCCFV rules, or has been sanctioned by GCCFV, or a recognised control under the affiliation of ACF or CCCA. Judges should notify GCCFV upon receipt and acceptance of all Interstate and Overseas assignments.
- viii. Judges, by reason of their position of responsibility, owe it to all concerned to report immediately to the GCCFV representative if approached directly or indirectly by any person seeking to influence their placement of any exhibits.
- ix. It is important for all judges to be aware that they have a duty to withhold challenge certificates, or any other prize, from any exhibit which they consider is not of sufficient merit in meeting the standard for that breed. They may not at any time, place two or more separate exhibits equal for any award.
- x. Judges may not judge any exhibit, which they have owned and subsequently sold, for at least 3 calendar months after purchase.
- xi. Judges may not show cats that they themselves own, lease or partly own in a group or ring which they will be judging: they may, however, show them under other judges at the same show.
- xii. During a period of suspension a Judge may not accept judging assignments or sign contracts for the post-suspension period.
- xiii. If a judge is suspended, all contracts signed prior to the date of the suspension are null and void, and must be re-negotiated with the contracting club or association.

- xiv. Any judge returning to the panel after being subjected to a disciplinary action **may** be restricted to judging at GCCFV shows only for a period of from three (3) to twelve (12) months, depending on the nature and severity of the offence (*The Judges' Association wishes to make clear that this recommendation is not to be applied retroactively*)

7.2 GENERAL

- 7.2.1 GCCFV shall appoint, from its Members, a panel of qualified judges who have satisfactorily completed a GCCFV training course or have qualified elsewhere in accordance with the Australian Cat Federation (Inc) Rules & By-Laws part 4 – Judge Training and Recognition of Judges.
- 7.2.2 Judges who have qualified elsewhere must apply in writing to GCCFV, demonstrating their qualifications and reasons for wishing to be appointed to the panel. Any such judge must demonstrate an understanding of GCCFV breed standards and judging procedures.
- 7.2.3 All judges are bound by the constitution and by-laws of GCCFV and the Judges' Code of Conduct.
- 7.2.4 All judges who have not actively judged for a period longer than one year may be required to do some revision.
- 7.2.5 All judges who have not actively judged for two or more years may be deemed to be retired or will be assessed individually on their merits and appropriate revision or training arranged.
- 7.2.6 Judges may only judge the Group in which they are qualified. All judges are qualified to judge Companion Cats Group 4).

7.3 THE JUDGES ASSOCIATION

- 7.3.1 The Judges Association is made up of the panel of qualified judges and is an integral part of GCCFV.
- 7.3.2 The Judges Association is responsible for
- a) reviewing the ACF Inc breed standards for current and new breeds and making recommendations to GCCFV;
 - b) providing revision and training sessions as required by GCCFV;
 - c) liaising with the Stewards Association upon request and assisting with the training of stewards when required;
 - d) at GCCFV's direction, assessing applications received from non-GCCFV judges wishing to transfer;
 - e) conducting seminars for on-going education of judges and members.

7.4 TUTOR JUDGES

- 7.4.1 The duties of the Tutor Judges shall be to:
- a) conduct Judge Training Courses as directed by GCCFV in accordance with the Australian Cat Federation (Inc) Rules & By-Laws part 4 – Judge Training and Recognition of Judges
 - b) carry out other duties as requested by GCCFV.
 - c) Upon provision of receipts, GCCFV will reimburse Tutor Judges for their travel expenses and material costs incurred when conducting a Judge-training course for GCCFV

7.5 SELECTION OF TRAINEE JUDGES.

7.5.1 When the need for a further Judges class is apparent, GCCFV will invite applications for consideration to participate in that class.

7.5.2 Judges wishing to extend their licence must have actively judged in their latest group for at least one year and have completed at least 15 assignments in that group.

7.6 ENTRY REQUIREMENTS FOR JUDGE TRAINING COURSE

7.6.1 The entry requirements are:

Criteria which must be taken into account:

- Membership of GCCFV for minimum of 2 years
- Demonstrated ability in cat handling as an active qualified GCCFV steward
- Experience in cat showing and breeding
- Experience as a member of a GCCFV club in all aspects of running a show
- Practical knowledge of show procedures
- Personal manner, maturity & attitude to becoming a judge.
- Demonstrated communication skills

Demonstrated responsible, suitable and loyal attitude, plus commitment to become a GCCFV judge.

7.7 MINIMUM REQUIREMENTS TO MAINTAIN ACCREDITATION AS A JUDGE

7.7.1 The requirements are described in the Australian Cat Federation (Inc) Rules & By-Laws part 4 – Judge Training and Recognition of Judges In addition, judges are required to attend at 66% of the regularly scheduled meetings of the Judges' Association and 1 continuing education seminar. In addition, attendance at the ACF Judges' Guild annual meeting is *mandatory* in those years when it is held in Victoria. At the discretion of the Judges' Association, non-compliance with the minimum requirements may incur a suspension of the judge's licence for a period of time to be decided in each specific case. To qualify for an interstate conference expense subsidy, a judge must have attended 75% of Association meetings in the previous 12 months, and have actively participated in the running of the Top Cats Show as verified by the Show Manager.

8. STEWARDS

8.1 APPOINTMENT OF STEWARDS

- 8.1.1 GCCFV shall appoint, from its Members, stewards who have satisfactorily completed a stewards training course.
- 8.1.2 All stewards approved by GCCFV are deemed members of the Stewards Association.

8.2 DUTIES OF THE STEWARD SUPERVISOR

8.2.1 The Steward Supervisor shall:

- a) organise the training of new stewards;
- b) co-ordinate the duties and placement of stewards at GCCFV shows;
- c) recommend to GCCFV for appointment as stewards, trainee stewards who have satisfactorily completed the training program;
- d) liaise with judges and Affiliated Club officials, when required, to assist in the smooth running of GCCFV shows;
- e) keep a record of cats declared to be UTH at shows.
- f) chair meetings of the Stewards Association;
- g) undertake other duties as requested by GCCFV.

8.3 DUTIES OF THE ASSISTANT STEWARD SUPERVISOR

8.3.1 The Assistant Steward Supervisor shall:

- a) assist the Steward Supervisor in the training and organisation of stewards; and
- b) undertake other duties as requested by the Steward Supervisor or by GCCFV.

8.4 DUTIES OF STEWARDS

8.4.1 Stewards shall:

- a) act with courtesy, responsibility and helpfulness in all dealings with judges, show personnel and exhibitors
- b) work at GCCFV shows as assigned by the Steward Supervisor and notify the Steward Supervisor if unavailable.
- c) take any query from their assigned judge to the Show Manager.
- d) understand the confidential nature of any comments made on the show floor by judges and show personnel and not repeat these at any time;
- e) wear an approved coat or jacket and appropriate footwear when working as a steward;
- f) have the judging table ready for the commencement of judging and put it all away again on completion;
- g) undertake other duties as requested by the Steward Supervisor or by GCCFV.

8.5 STEWARDS TRAINING

- 8.5.1 People showing maturity and capability may undertake a training course at the discretion of the Steward Supervisor.
- 8.5.2 Application for steward training is to be made to the Steward Supervisor.
- 8.5.3 On acceptance, applicants shall enter a steward training program.

9. PROPERTY

- 9.1 When GCCFV property is borrowed for non-GCCFV activities, a bond of 25% of the approximate value of the property is to be lodged, with a maximum of \$500 and a minimum of \$50.

10. REGISTRATION OF CATS

10.1 GENERAL

- 10.1.1 GCCFV will provide a registration service to maintain the validity of pedigrees and for the security of breeders and owners.
- 10.1.2 All cats and kittens over five months old, including Companion Cats, must be individually registered with GCCFV.
- 10.1.3 The owner of any cat to be registered must be a financial Member of GCCFV.
- 10.1.4 Junior members may register Neuter cats; Junior members may register entire cats or kittens only in partnership with a Member
- 10.1.5 Associate Members may only register cats in partnership with a Member. In this case, the Associate Member must also be a member of a controlling body affiliated with ACF
- 10.1.6 Where a certified pedigree is lost or misplaced, and cannot be submitted, a statutory declaration must be supplied, and the relevant fee paid before a replacement can be issued.

| FEE TYPE | FEE |
|--|--|
| Registrations | |
| Litter | \$10.00 |
| Individual | \$10.00 |
| Transfer (Cats already on Database) | \$10.00 |
| New Transfers (Interstate cats) | \$25.00 |
| New Transfers (Overseas/Imported cats) | \$35.00 |
| Cattery transfer (all transfers lodged at same time when transferring from another control body) | \$5 each cat & \$10 each o/seas pedigree |
| Lease Registration | \$10.00 |
| Pet Pedigrees | \$10.00 |
| Registration Updates | \$10.00 |
| Update pedigrees to show new titles | \$ 5.00 |
| 5 generation pedigree | \$ 5.00 |
| 6 to 8 generation pedigree | \$35.00 |
| | \$50.00 |

10.2 INDIVIDUAL CAT REGISTRATION - FULL REGISTER

- 10.2.1 Once a cat has been registered with GCCFV, that registered name cannot be changed or altered in any way except by the addition of any title granted.
- 10.2.2 Cats with a minimum of four generations (including the cat itself) of registered pedigree cats of the same breed or acceptable inter-mating group in their pedigree, may be recorded on the full register. All cats in the pedigree must be of a breed recognised by GCCFV.
- 10.2.3 Owners wishing to individually register a cat for the first time must submit the application form to GCCFV with the appropriate fee. This form must be signed by the breeder. All details requested on the registration form must be supplied.
- 10.2.4 Names of cats, including the breeder's prefix, must not exceed 30 characters, including spaces, hyphens or apostrophes.
- 10.2.5 GCCFV will forward a Cat Registration and Ownership Certificate to the owner.
- 10.2.6 Application for Individual registration of cats over the age of twelve months, not previously registered elsewhere, will incur a surcharge.

10.3 COMPANION CAT REGISTER

- 10.3.1 Cats not registered on full register or supplementary register may be registered as Companion Cats.
- 10.3.2 Companion Cat registrations must reflect the name and breed of any known parents
- 10.3.3 Companion Cats must be de-sexed by 5 months of age.
- 10.3.4 Companion Cats are to be classified as Part Pedigree, Uncertified Pedigree or Unknown Ancestry in accordance with the definitions below:

A. PART PEDIGREE

- One parent is a pedigreed cat
- Both parents are pedigreed cats of different breeds

B. UNCERTIFIED PEDIGREE

- An unregistered purebred cat
- A purebred cat not eligible for registration in its group
- A purebred cat sold without papers (for example from a shelter or pet shop, but clearly a pure breed of cat)
- A casually acquired cat that is clearly of purebred type

C. UNKNOWN ANCESTRY

- A cat whose parentage is unknown (example, from a shelter) and with no resemblance to a recognised breed
- A cat with known parent or parents of mixed breed
- A cat of known origin but clearly a mixed breed with no resemblance to any pure breed of cat

10.4 PET REGISTRATIONS – NON MEMBERS

- 10.4.1 Cats sold to Non GCCFV members can be issued with a Pet Only Pedigree.
- 10.4.2 The cat will be registered as desexed
- 10.4.3 The pedigree is watermarked “Pet Only” and printed on yellow paper

10.5 TRANSFER OF OWNERSHIP

- 10.5.1 To record transfer of ownership, the Cat Registration and Ownership Certificate, with all details on the Transfer of Ownership section completed and signed, must be sent to GCCFV with the registration fee.
- 10.5.2 GCCFV will record the transfer of ownership and issue a certificate to the new owner.
- 10.5.3 Transfers of registration of entire cats from other control bodies must be accompanied by a registration certificate and pedigree certified by the control body with which the cat is registered.

10.6 LEASE REGISTRATION

- 10.6.1 The procedure to register a lease of a cat is:
 - a) A copy of the lease is to be lodged with GCCFV with the required fee.
 - b) If the leased cat is a female, progeny born during the period of the lease is to bear the prefix of the lessee.
 - c) Challenges, championships, etc., won during the terms of the lease are deemed to be the property of the lessor and must be returned with the cat on the expiration of the lease.
 - d) Prize cards, ribbons and trophies, etc., won during the term of the lease are to remain the property of the lessee.
 - e) Leasing fees, other money and conditions are a matter for negotiation between the lessor and lessee
 - f) Prize cards and other awards will show exhibitors name.
 - g) Termination or expiration of the lease is to be notified to GCCFV within 14 days.

- h) A person leasing a cat or kitten from a judge may not enter said cat or kitten in any class in which that judge is officiating during the first three months of the lease.

10.7 PREFIX REGISTRATION

| FEE TYPE | FEE |
|-----------------|---------|
| Prefix for Life | \$50.00 |

- 10.7.1 Members of GCCFV may create their own prefix (cattery name) and submit it to GCCFV for approval. Such prefix must not be used until it is approved.
- 10.7.2 For registration of a prefix, the application form must be completed in full, with no less than six choices of names listed in order of preference, and forwarded to GCCFV with the required fee.
- 10.7.3 The prefix must be original and contain no more than ten characters, with no hyphens or apostrophes. In the case of joint ownership of a queen, a breeding prefix may be granted to the partnership providing all parties are financial Members of GCCFV. **It must not look like, nor sound like, any prefix registered on the Central Prefix Register.**
- 10.7.4 Once a prefix has been registered, it remains in force during the lifetime of the owner.
- 10.7.5 A prefix belonging to a person who is now deceased may be re-activated by a family member on application and payment of the prefix registration fee.
- 10.7.6 The names of all cats bred by the prefix holder and registered with GCCFV or any other control body, will include the breeding prefix, e.g.:

| | |
|------------------|--------------------|
| Approved prefix | "IMPERTA" |
| Cat's Name | "SKY HIGH" |
| Full Name of Cat | "IMPERTA SKY HIGH" |
- 10.7.7 No other prefix may be incorporated in the cat's name.
- 10.7.8 A new Member with a prefix registered with another control body, may apply to register that prefix with GCCFV. Proof of such registration must accompany the application. Prefix registration fees apply.
- 10.7.9 Cats registered on full register must have a breeder's prefix, but a cat of unknown parentage registered for use in a breeding program on the Supplementary Register may be registered without a prefix. Subsequent generations must have a breeder's prefix. Cats registered on the Companion Cat register must not have a breeder's prefix.
- 10.7.10 Junior members may only register a Prefix in partnership with a Member
- 10.7.11 Associate members may only register a Prefix in partnership with a Member. In this case, the Associate Member must also be a member of a controlling body affiliated with ACF

10.8 STUD SERVICE AND LITTER REGISTRATION.

- 10.8.1 GCCFV requires the registration of litters of kittens to verify the details of subsequent individual registrations. GCCFV requires all litters born to be litter registered where 1 (one) or more kittens survive
- 10.8.2 Litter registration numbers may be used by the breeder of the litter for the purpose of show entries to the age of five months. Kittens must be individually registered by the age of five months.

- 10.8.3 The stud service section of the Combined Stud Service & Litter Registration Form must be completed by the owner of the stud. The remaining details must be completed by the owner of the queen and forwarded to GCCFV with the required fee and an official pedigree of the sire if it is not registered with GCCFV.
- 10.8.4 Stud Service is a contract between the owners of the stud and the queen.
- 10.8.5 Upon registration, GCCFV will issue a Litter Registration Certificate to the breeder.
- 10.8.6 Application for registration of litters over the age of 6 months will incur a surcharge.
- 10.8.7 Litters will not be registered after the age of 12 months.

10.9 SUPPLEMENTARY REGISTER (S.R.)

- 10.9.1 Registration of a breeding program is essential before any person may register a cat on this register, unless the owner has signed an agreement with the breeder of the cat in question to continue breeding with the cat under the objectives and conditions of the original S.R. program and under the supervision of the original breeder.
- 10.9.2 A Supplementary Register program may be approved on submission for the following reasons:
 - a) a recognised breed needs to increase its gene pool,
 - b) to introduce a "new" colour within a recognised breed.
 - c) to create a new breed,
- 10.9.3 All completed documentation including the S.R. application form must be submitted to GCCFV for approval.
- 10.9.4 All cats to be used in a breeding programme must be registered and if not eligible for full registration must be on the Supplementary Register.
- 10.9.5 All progeny from a breeding programme must be registered on the GCCFV Supplementary Register until four generations of breeding are obtained.
- 10.9.6 The breeding programme registration number should be quoted on all applications for registration on the GCCFV Supplementary Register.
- 10.9.7 The purchaser of any cat from a breeding programme, which is not eligible for full registration but which is to be used for breeding purposes, must either apply for approval of a separate breeding programme or complete and return the declaration of intention to breed under the auspices of the original approved breeding programme
- 10.9.8 Variant progeny, i.e. the progeny resulting from the crossing of two separate breeds, from the breeding programme may be shown competing against the breed they resemble. However, unless the variant is required for the continuation of the programme, it is recommended it be sold as a pet and neutered.
- 10.9.9 It is the obligation of the breeder to notify, where applicable, all prospective purchasers of cats from this programme that the cat is from a Supplementary Breeding Programme and is therefore not eligible for registration on full register.
- 10.9.10 Pedigrees must show all details including breed, colour and markings, registration numbers and generation details.

10.10: RECLASSIFICATION

See also section 11.17.12 & 11.17.13

- 10.10.1 An owner may reclassify the colour of a kitten up until 9 months of age; and this reclassification may be carried out on the day of a show.
- 10.10.2 An owner may apply for reclassification of a cats colour or breed by completing the appropriate form and presenting the form and copy of registered pedigree together with any relevant DNA testing to the GCCFV Secretary
- 10.10.3 GCCFV Secretary is to arrange a suitable time for the owner and cat to be present with three senior judges who will consider the reclassification request. This can be

done at a show with the agreement of the GCCFV Representative and the Show Manager. If the cat is reclassified, the necessary changes are to be made to the paperwork for that show

10.10.4 The reclassification form, signed by the officiating judges, is to be given to the owner who must forward it, with the original pedigree/registration certificate, to GCCFV Secretary

10.10.5 A new pedigree/registration certificate will be issued, with no fee

10.10.6 The cat is to be entered in future shows under the new classification

11. ORGANISATION OF CAT SHOWS

11.1 GENERAL

- 11.1.1 Affiliated clubs must notify GCCFV of show dates for the following year, before the end of August each year.
- 11.1.2 Clubs must submit their schedule to GCCFV for approval prior to distribution.
- 11.1.3 Venues must have sufficient security to prevent the loss of a cat in the event of escape, suitable lighting, facilities for show personnel and exhibitors, and for visitors to view the cats.
- 11.1.4 A veterinary surgeon is to be engaged for each 100 entries or part thereof

11.2 JUDGES

- 11.2.1 Affiliated clubs may invite GCCFV judges or suitably qualified guest judges to officiate at shows and must send a written contract to the judge within 21 days of verbal agreement being made. The judge is to then sign and return the written contract within 21 days.
- 11.2.2 a) All Contracts for GCCFV judges should include a clause excluding them from judging the same group or groups at GCCFV shows immediately preceding or following that of the contracting club.
Note: by resolution at GM 18 April 2012, it was agreed to temporarily relax the requirement of 11.2.2 a) – By resolution of GM 8 Aug 2017, this relaxation to cease from 1 Jan 2018
b) All Contracts for visiting judges should include a clause excluding them from judging the same group or groups at GCCFV shows within 2 months prior to that of the contracting club..
- 11.2.3 All Contracts issued to visiting judges should include the GCCFV rules regarding UTH, UTJ and other relevant show rules, accompanied by a clause whereby the contracting judge agrees to adhere to these rules.
- 11.2.4 Contracts for GCCFV judges are to include reimbursement travelling expenses \$20 local and \$25 outside metro area

11.3 SHOW SCHEDULES AND NOTICES.

- 11.3.1 Show Schedules should include
 - a) the date and place of the show
 - b) the panel of judges to be officiating at the show
 - c) the show format i.e. Open or closed judging
 - d) a timetable including times for veterinary inspection
 - e) the name and address to which entries are to be sent i.e. Returning Officer
 - f) the closing date for entries
 - g) a list of all fees payable
 - h) the closing date and a contact number for notification of status changes
 - i) classes available, preferably with an excerpt from the By-Laws indicating class definitions and general rules for exhibitors
 - j) the affiliation of the club with GCCFV; and of GCCFV with ACF

11.3.2 Exhibitors must be notified of any changes to Judging Assignments by a clearly printed sign placed at the entrance to the show venue prior to the commencement of veterinary examination.

11.4 USE OF TRESTLE TABLES AND CAGES & OTHER EQUIPMENT.

11.4.1 Affiliate Clubs may have free use of GCCFV tables, trestles and cages for their shows.

11.4.2 Exhibitors will be allocated space for cages as they have nominated on their entry form.

11.4.3 It is preferred that exhibitors provide their own cages

11.4.4 GCCFV cages may be provided for exhibitors at the discretion of the show management, which may also incur a fee to be paid by the exhibitor.

11.4.5 Care is to be taken with transportation and at the conclusion of the show, equipment is to be returned in good order and stacked neatly in GCCFV's office.

11.5 SHOW PAPERWORK

11.5.1 Paperwork for judges should be on GCCFV approved judges' sheets. Details should include the class, breed, date of birth, colour and pattern where appropriate and an indication of the club, date and judge. A side class graph must be included which shows the breed, colour/pattern and date of birth of each exhibit and the side classes entered.

11.5.2 Challenges must be in a form approved by GCCFV.

11.6 SHOW RULES

GROUPING OF BREEDS

Exhibits are divided into 4 groups, which are:

Group 1:

Aphrodite, Birman, Exotic, Maine Coon, Norwegian Forest Cat, Persian, Ragdoll, Siberian. & Turkish Van,

Group 2:

Balinese, Foreign White, Foreign White Longhair, Oriental, Oriental Longhair, Peterbald & Siamese,

Group 3:

Abyssinian, American Burmese, American Curl, American SH, Australian Mist, Bengal, Bombay, British SH, Burmese, Burmilla, (SH & LH), Cornish Rex, Cymric, Devon Rex, Egyptian Mau, Japanese Bobtail (SH & LH),Korat, LaPerm (SH & LH), Lykoi, Mandalay, Russian, Scottish (SH & LH), Scottish Fold (SH & LH), Selkirk Rex (SH & LH), Somali, Sphynx, Tonkinese, , Manx, Ocicat, , Pixiebob. Singapura, & Snowshoe

Group 4:

Companion Cats – Longhair, Shorthair

MAIN CLASSES AND THEIR CODES

| G 1,2,3 Adults | | G 1,2,3 Kittens | | G1,2,3 Neuters | |
|-----------------------|--------|------------------------|----|-----------------------|----------|
| Open/Untitled | O | Under 4 months | K4 | Open/Untitled | N |
| Champion | C | Under 5 months | K5 | Premier Neuter | PN |
| Grand Champion | GC | Under 6 months | K6 | Grand Premier N | GPN |
| Double Grand Ch | DGC | Under 7 months | K7 | Double Grand PN | DGPN |
| Silver Champion | Silver | Under 8 months | K8 | Silver Premier N | SilverPN |
| Gold Champion | Gold | Under 9 months | K9 | Gold Premier N | GoldPN |
| Opal Ch | OpalC | | | Opal PN | OpalPN |
| Sapphire Ch | SaphC | | | Sapphire PN | SaphPN |
| Emerald Ch | EmlC | | | Emerald PN | EmlPN |
| Ruby Ch | RubyC | | | Ruby PN | RubyPN |
| Diamond Ch | DiamC | | | Diamond PN | DiamPN |
| Platinum Ch | PlatC | | | Platinum PN | PlatPN |

| G 4 Kittens | | G 4 Neuters | |
|--------------------|---|--------------------|-------|
| Kitten | K | Untitled | |
| | | Star | S |
| | | Grand Star | GS |
| | | Db Gd Star | DGS |
| | | Silver Star | SiS |
| | | Gold Star | GoldS |
| | | Opal Star | OpalS |
| | | Sapphire Star | SaphS |
| | | Emerald Star | EmlS |
| | | Ruby Star | RubyS |
| | | Diamond Star | DiamS |

SIDECASSES & THEIR CODES (only if appropriate)

| | | | |
|---------------------|-----|--------------|-----|
| Type | TYP | Purrsonality | PUR |
| Head Type | HEA | Tail | TAI |
| Coat colour/texture | COA | Groomed | GRO |
| Eye shape/colour | EYE | Whiskers | WHI |

11.6.1 All Kittens must be at least 12 weeks of age on the date of the show.

11.6.2 Classes for kittens are in breeds according to the following age groups:

- a) under 4 months;
- b) under 5 months;
- c) under 6 months,
- d) under 7 months;
- e) under 8 months;
- f) under 9 months.

11.6.3 All untitled cats compete against all others of the same breed, colour and sex, except for those breeds which have no colour standard which will not be divided by colour.

11.6.4 Cats with titles of Champion, Grand Champion, Double Grand Champion or Silver Champion will compete against all other cats of the same breed, sex and title.

- 11.6.5 a) Cats with the title of Gold Champion or Gold Premier Neuter will compete with all others of the same sex right across the Group.
- b) Cats with the title of Opal Champion and higher; or Opal Premier Neuter and higher will compete with all others of both sexes and same title right across the Group.
- 11.6.6 Neuter kittens shall compete against entire kittens.
- 11.6.7 All cats compete in their respective Groups for any sideclasses.
- 11.6.8 Classes for Companion Cats will be divided into Longhair and Shorthair type.
- 11.6.9 Companion Cat Adults will compete against all others of the same breed, title and sex.

11.7 RECEIPT OF SHOW SCHEDULES

- 11.7.1 People wishing to receive show schedules may do so by having their name and address put on the central mailing list kept by GCCFV or directly contacting the secretary or returning officer of the club running the show. Any person who has not entered an exhibit in a show for 12 months becomes ineligible to remain on the mailing list.

11.8 ELIGIBILITY FOR ENTRY

- 11.8.1 A) The following cats may be entered in GCCFV shows:

- a) Pedigreed kittens between the age of 12 weeks and five months on the day of the show which must be either:
- i. Litter-registered with a recognised control body.
 - ii. Individually registered with a recognised control body.
- Such litter or individual registration must at least have been applied for prior to the closing date for entries
- b) Pedigreed kittens over 5 months of age and pedigreed cats which must be individually registered with a recognised control body prior to the closing date for entries. Cats that have been owned or leased by a Victorian resident for a period greater than sixty days must be registered with a recognised control body in Victoria.
- c) Cats which are registered on GCCFV's Supplementary Register.
- Companion Cats, which must be registered with a recognised control body by 5 months of age, **except that** exhibits belonging to non-members may be shown twice before they must be registered. Any challenges received would be counted towards a title once the owner became a member and the cat was registered;

11.8.1 B)

- a) Where registrations are pending at the time of entry, the relevant registration must be supplied to the show manager no less than 10 days prior to the date of the show
- b) If the registration referred to in a) above has not been supplied, any Cat of the Year points awarded to the exhibit at the show will be forfeited

11.8.1 C) AND PROVIDED THAT

- (i) all exhibits, including those on Exhibition Only, have followed a recommended F3, F4 or F5 vaccination regime which commenced at least ten days prior to the show. All adults must have been vaccinated within the last 2 years and it is mandatory that the first adult vaccination be administered approximately 12 months after the final kitten vaccination.
- (ii) Companion Cats aged five months and over have been neutered.
- (iii) the cat is exhibited by its bona fide owner or lessee.

- (iv) where a cat is owned or leased by a judge, or domiciled with a judge, it is not entered in any class in which that judge is officiating;
- (v) where the cat has been purchased or leased from a judge, it is not entered in any class in which that judge is officiating unless a period of 3 months has elapsed since the purchase or lease.
- (vi) the exhibitor has not been expelled or is not currently under suspension by any control body.

11.8.2 The following cats are not eligible to be entered or exhibited in GCCFV shows:

- a) cats that are missing physical properties e.g. ears, eyes, legs, claws, tails, unless stipulated in the breed standard (excluding those entered in Companion/Group4);
- b) females that are more than four weeks pregnant or obviously pregnant;
- c) Lactating queens;
- d) Male cats over the age of 9 months which are Cryptorchids or Monorchids.

11.8.3 Neutered cats with tattoos placed in the ear are accepted for showing by GCCFV and will not be penalised.

11.8.4 If permission is granted by the Show Manager, cats may be put on "Exhibition Only" and not entered for competition.

11.9 CONDITIONS OF ENTRY

11.9.1 Everyone exhibiting registered pedigreed cats must be a member of an ACF or a CCCA recognised governing body.

11.9.2 Entries are accepted on the condition that the exhibitor:

- a) acknowledges that, whilst every care is taken, GCCFV and affiliated clubs or officers shall not be held responsible for exhibits or personal property;
- b) observes and is bound by the constitution and by-laws of GCCFV;
- c) accepts as final the decisions of GCCFV
- d) accepts as final the judge's decision,
- e) understands that the cats are entered at the exhibitor's own risk,
- f) shall not exhibit a cat which has been exposed to any infectious or contagious disease within a period of twenty-one days prior to the date of the show,
- g) shall not exhibit a cat that has shown a propensity for aggression.

11.9.3 The club conducting the show or GCCFV has the right to refuse any entry that contravenes these by-laws.

11.9.4 GCCFV retains the right to refuse to accept show entries from any exhibitor who does not comply with the Rules of GCCFV or who is guilty of conduct unworthy of an exhibitor.

11.10 ENTRY PROCEDURES

11.10.1 All entries must be clearly printed or typed on the official GCCFV entry form. The exhibitor is responsible for ensuring that all details of the exhibit on the entry form are complete and accurate and agree with the registration form.

- a) Details must include the abbreviation "Imp" and the initials of the country of origin placed after the name of all imported cats.

- b) For exhibits that are registered on the Supplementary Register of GCCFV or any other control body, all generation details of the exhibit and those of the sire and dam must be shown.

- 11.10.2 Disqualification may occur if entry details are proven to be incorrect.
- 11.10.3 Cats must be entered in the correct main class according to the show schedule, using the correct class codes, or disqualification may occur.
- 11.10.4 The returning officer must be notified by the date on the schedule for status changes if an exhibit has gained a title or been neutered after entry in the show.
- 11.10.5 A separate entry form must be used for each exhibit being entered.
- 11.10.6 Cats may be put on "Exhibition only" at the discretion of the Show Manager.
- 11.10.7 All entry forms must be signed by the exhibitor, or where the exhibitor is less than 18 years of age, by the exhibitor's parent or guardian.
- 11.10.8 Entries must be received by the returning officer on or before the closing date indicated on the show schedule.
- 11.10.9 Cats may be withdrawn after the closing date for entries, but no substitution of any cat for another may be made.

11.11 ENTRY FEES

- 11.11.1 All entries must be accompanied by the correct fee.
- 11.11.2 Cheques or money orders must be used if entries are sent by mail. If a cheque is dishonoured, all fees incurred by the club as well as the entry fees owing must be paid before the exhibit is benched.
- 11.11.3 Entry fees will not be refunded should entries be withdrawn after the advertised closing date.
- 11.11.4 At GCCFV run shows only, entry may be paid by voucher in lieu of fee. Vouchers are awarded to members who make themselves available to work at shows and show setup, at the discretion of the show manager. Vouchers may be transferred within the household.

11.12 STATUS CHANGES

- 11.12.1 Exhibitors must notify the returning officer of any status change (e.g. Champion to Grand Champion, etc.) that has occurred after lodgement of the entry, by the date stated on the show schedule. No status change will be accepted on the day of the show; or no later than 9pm on the Monday after a non GCCFV Show
- 11.12.2 Exception to this rule is when a show is run over consecutive days.

11.13 GROOMING AND PREPARATION OF EXHIBITS

- 11.13.1 Exhibits must have clean ears and coats and be free from parasites.
- 11.13.2 Exhibits must have clipped claws, front and back.
- 11.13.3 Exhibits may be groomed prior to the commencement of judging, but the use of powder in the show venue is prohibited. Exhibitors are responsible for keeping the show area clean of their grooming residue and litter.

- 11.13.4 Any exhibit prepared for a show in any artificial manner calculated or liable to change its demeanour or appearance will be disqualified, and the exhibitor will face disciplinary action.

11.14 VETERINARY INSPECTION

- 11.14.1 Exhibits must be presented to the veterinary surgeon between the advertised times for veterinary inspection. Exhibits arriving later than the advertised vetting time may be refused entry.
- 11.14.2 Exhibitors must provide an F3, F4 or F5 Vaccination Certificate for ALL EXHIBITS (adults, kittens & neuters). Kittens must have followed a recommended vaccination regime (**first vaccination must be administered by a veterinarian at least 10 days prior to the show**) and all adults must have been vaccinated within the previous 2 YEARS. It is mandatory that the 1st adult vaccination be administered 12 months after the final kitten vaccination. Cats that have not been vaccinated for over 3 years must have 2 shots. Any live vaccinations given must have been done at least 10 days prior to the show.
- 11.14.3 Should a veterinarian indicate that revaccination will be detrimental to the health of an individual cat, that cat may be exempted (from the vaccination rule above) upon presentation of a veterinary letter to that effect.
- 11.14.4 The veterinary surgeon may reject any exhibit that
- a) displays signs of
 - (i) any contagious or infectious disease
 - (ii) external parasites of any kind.
 - b) is unable to be handled (UTH)
 - c) is missing physical properties e.g. ears, eyes, legs, claws, tail.
 - d) displays signs of having been drugged
 - e) is more than 4 weeks, or obviously, pregnant
 - f) is lactating
 - g) has not had all its claws clipped
- 11.14.5 If any cat is rejected by the veterinary surgeon for showing signs of an infectious or contagious disease:
- a) all other cats belonging to, in the care of, domiciled with or having travelled to the show in the same vehicle as the exhibitor, must also be rejected,
 - b) the exhibitor, together with the rejected cat and all cats as described in (a), must immediately leave the precincts for the duration of the show,
 - c) the exhibitor must obtain a clearance certificate from his/her own veterinary surgeon and present it to GCCFV before entering any further shows. This clearance letter must state that the house/cattery and ALL cats therein have been examined.
 - d) entry fees will not be refunded.
 - e) In a case of Ringworm, the following procedure must be observed:

The affected animal(s) must be treated by a veterinarian.
All cats on the premises must be cleared by a veterinarian using ultra-violet lamping a minimum of 21 days after commencing treatment.
A second inspection must be done using ultra-violet lamping a fortnight later; if

all cats on the premises are negative at both inspections, the cattery is declared clear.

- 11.14.6 Entire male cats nine months and over, which have genital defects detected by the veterinary surgeon, e.g. one or both testes undescended, will be rejected and will be disqualified from competing at all shows.
- 11.14.7 If a veterinary surgeon makes a decision to reject an exhibit on medical grounds, and the exhibitor requests a second opinion, that veterinary surgeon shall call another veterinary surgeon officiating at the show venue, if available, for such an opinion. Under no circumstances should the exhibitor join another vet queue.
- 11.14.8 The opinion of the officiating veterinary surgeon/s is final and no other opinion will be considered.
- 11.14.9 A veterinary letter may be presented to the inspecting veterinary surgeon for cats with non-infectious or non-contagious conditions.
- 11.14.10 All veterinary letters must be presented to the show manager prior to the commencement of judging. The presence of such a letter will be indicated on the cage number card with the initials "V.L." so the judge may call for details from the show manager. Letters should be collected from the show manager before the close of the show.

11.15 ALLOCATION OF CAGES/ REMOVAL OF CATS

- 11.15.1 Show organisers shall provide cage spaces for exhibits and indicate the cage numbers on the vetting slip.
- 11.15.2 Exhibitors are to indicate on their entry form the cage size they intend to use and whether the cage is their own or a hire cage (where the show management has allowed for hire cages).
- 11.15.3 Exhibitors are encouraged to provide their own cages, as long as they conform to GCCFV guidelines. If they do this, cages must be placed where indicated by the show organisers
- 11.15.4 Following satisfactory veterinary inspection, cats are to be placed in their cages as indicated on the vetting slip. All Exhibits over the age of 9 months are not permitted to share a cage until all Judging is completed, except at the discretion of the Show Manager.
- 11.15.5 Cage number tickets or cages are not to be moved without the permission of the show manager.
- 11.15.6 Cats placed in the wrong cage may be disqualified.
- 11.15.7 Cats may be moved by the exhibitor following the completion of judging with the approval of the show manger. Original cages must be clearly marked stating the position or cage number to which the exhibit has been moved.
- 11.15.8 No cat may be removed from the show venue before the closing time of the show, without prior permission from the show manager. Anyone removing cats without permission may forfeit any awards won on the day.
- 11.15.9 Any cat leaving the venue under the previous rule, must be taken from the hall in a suitable carry-box and escorted by show personnel or the vendor. Only those on "exhibition only" may be removed before closing time.

11.16 PREPARATION AND DECORATION OF CAGES

- 11.16.1 Cages may be disinfected by exhibitors, but not with preparations containing phenol or bleach as phenol is toxic to cats and bleach reacts with metal.
- 11.16.2 Exhibitors are not permitted to use aerosols or sprays of any description within the show venue.
- 11.16.3 Curtains and base covering are compulsory in all cages and may be of any colour.
- 11.16.4 A litter tray and water bowl may be left in the cage during judging. Sand and sawdust are not permitted as litter.

- 11.16.5 Hot water bottles may be used if covered. Bottles may only be refilled from existing hot water facilities.
- 11.16.6 The exhibitor is responsible for removing all identifying items, including vetting slips, from the interior or exterior of the cage prior to the commencement of judging.
- 11.16.7 If, by any means, an exhibit has been identified to the judge prior to or during judging on the day of the show, that exhibit may be disqualified and the person(s) responsible reported to the GCCFV representative for disciplinary action.
- 11.16.8 On completion of judging,
 - a) ribbons, prize cards and trophies won on the day,
 - b) advertising material that factually represents that cat or breeder and does not encroach on any adjoining cage may be placed in or on the cat's cage:
- 11.16.9 All items placed on or in cages, including prize cards, ribbons, trophies and donated products, by show personnel or the exhibitor, are the responsibility of the exhibitor and the show committee is not responsible for the loss or damage of any such item.
- 11.16.10 Exhibitors are permitted to cover their cats from view, if necessary to settle the cat, PRIOR to the commencement of judging, but the cover must be removed before judging commences. No covering may be placed over any cage that may prevent an exhibit from being visible to the public, without the consent of the Steward Supervisor or Show Manager. Net or clear perspex covers are permissible.
- 11.16.11 Exhibitors are responsible for keeping cages clean at all times (including the removal of soiled litter) unless judging is in progress, at which time a steward will be called on if required.
- 11.16.12 At the conclusion of the show exhibitors shall:
 - a) dismantle their cages and stack any GCCFV cages as directed.
 - b) remove food containers and rubbish from the venue and take home all used litter.

11.17 JUDGING

- 11.17.1 When a judge is unable to undertake the allocated assignment, a substitute will be appointed. Any changes must be announced prior to the commencement of judging, in writing, at the entrance to the show venue.
- 11.17.2 The judge's decision is final. Where a bona fide error has been made, an appeal should be made in writing to the show manager prior to the close of the show, accompanied by a fee of \$20, which may be forfeited if the protest is dismissed.
- 11.17.3 Judges may withhold awards if the exhibit is not, in their opinion, of sufficient merit.
- 11.17.4 Judges may withhold ACF Awards even if they have granted a GCCFV Challenge..
- 11.17.5 Judges may mark an exhibit as "out of show condition". This excludes the exhibit from any awards from that judge.
- 11.17.6 Veterinary letters will be indicated by the letters "VL" on the cage card. Veterinary letters are to be brought to the attention of the judge, by the steward. Judges may then request that the letter be read to them by the show manager. The exhibit shall not be identified by name or owner.
- 11.17.7 Only officiating judges and stewards are permitted to handle cats while judging is in progress; unless the judge requests additional assistance
- 11.17.8 Any cat that shows aggression towards people, especially any cat that bites or deliberately scratches someone, is automatically declared UNABLE TO BE HANDLED (UTH). Appropriate personnel must notify the GC Representative who shall formalise the declaration. There is to be no further judging on the day and a readable sign should be displayed on the cage and the owner notified. Any cat declared UTH is suspended from showing for 3 months. Entry fees already paid are to be refunded. If the cat is declared UTH again, it will be permanently disqualified from showing.

- 11.17.9 Any cat that is unable to be safely taken from the cage to the table and handled sufficiently to be judged is to be declared UNABLE TO BE JUDGED (UTJ) by the judge and no award is to be made. This is effective in that ring only, with no cumulative effect towards disqualification.
- 11.17.10 Cats which are declared UTJ have a sign put on their cage and are only handled by judges for the rest of the day
- 11.17.11 If any exhibit is found by the judge to be suffering significant signs of distress the judge will consult with the GCCFV representative and the show manager and appropriate action taken. The owner shall be notified, if possible.
- 11.17.12 If the cat is, in the opinion of the judge, not of the breed, colour, sex or age specified in the paperwork, they shall ask the Show Manager to check the details against the original entry form. If the details are incorrect, show personnel shall attempt to rectify errors, otherwise the exhibit will be judged as described in the paperwork and penalised accordingly by the judge
- 11.17.13 If necessary to change the registered breed or colour of a cat resultant from discrepancy such as described in 11.17.12, the owner is to follow the reclassification procedure as outlined in section 10.10
- 11.17.14 Following the completion of judging, judges will be available until the close of the show, to discuss the exhibits they have judged with their owners
- 11.17.15 The relevant ACF breed standard will be used for judging

11.18 CONDUCT OF EXHIBITORS

- 11.18.1 Exhibitors are expected to behave with propriety and courtesy. Rudeness and improper conduct towards judges, show personnel, other exhibitors or members of the public WILL NOT be tolerated and will be reported to the GCCFV Representative. Such incidents may result in disciplinary action being taken.
- 11.18.2 Exhibitors found guilty of rudeness or improper conduct are liable to suspension from showing with GCCFV for an appropriate time governed by the severity of their behaviour. Such exhibitors will have the right to appeal against such a decision. The appeal should be lodged with GCCFV before the next general meeting following notification.
- 11.18.3 An overt or covert attempt to influence the judge's decision will lead to disciplinary action.
- 11.18.4 Whilst judging is in progress exhibitors must refrain from approaching their cat or any other activity that may lead to its identification; unless invited to do so by the judge for a specific purpose
- 11.18.5 Smoking and consumption of alcohol are not permitted within GCCFV show venues. Exhibitors found to be contravening these rules will be asked to leave the venue.

11.19 GENERAL

- 11.19.1 Cats must NOT be brought into a GCCFV show unless they have either been entered in their respective classes or are entered on "exhibition only".
- 11.19.2 Exhibits must be brought to and taken from the show in a suitable, clean, well ventilated and secure carrying container.
- 11.19.3 No person shall visit the show venue if there has been recent contact with or exposure to infectious or contagious feline disease.
- 11.19.4 Kittens / Cats are **NOT** to be sold from Shows.
- 11.19.5 Exhibitors, their cats, equipment and those travelling with them are not to enter the show hall until the cats have been vetted in. This does not include show management, and workers at set-up who may also prepare their cages prior to the show.

12. HONOURS

12.1 CHAMPION, PREMIER NEUTER AND STAR AWARDS

- 12.1.1 GCCFV Challenge and Star certificates may be awarded to the first placed cat entered in each entire adult, neuter or Companion Cat class at GCCFV shows, irrespective of the number of entries, and in addition to any other prize the cat may have won at the show, and without any extra fee being paid, provided the cat is, in the opinion of the Judge, of sufficient merit to justify the award.
- 12.1.2 On receiving the required number of certificates (as described in the table below) Members or Junior members may apply for the applicable honours title for their cats by:
- sending the completed application form together with the correct fee and photocopies of the Challenge, or Star certificates to the GCCFV Office; or
 - presenting the completed application form together with the correct fee and the Challenge, or Star certificates to the Honours Recorder, or a member of the Committee, at any time.
- 12.1.3 Any upgrades of title must be notified to the Returning Officer of any show in which the cat is already entered, by the date stated on the show schedule or no later than 9pm on the Monday after a non GCCFV Show
- 12.1.4 Upgrades of title will not be done at the show. Exception to this rule is when a show is run over consecutive days.

| FEE TYPE | FEE |
|-------------------------------|----------|
| Honours | |
| All Titles (Certificate only) | \$ 10.00 |
| Gold & Silver with Medal | \$15.00 |

| | |
|--|--|
| To become a CHAMPION PREMIER NEUTER STAR | 4 Certificates in Open Class, 1 of which may be from a non-GCCFV show |
| To become a GRAND CHAMPION GRAND PREMIER NEUTER GRAND STAR | 6 Certificates in Champion, Premier or Star class, 2 of which may be from a non-GCCFV show |
| To become a DOUBLE GRAND CHAMPION DOUBLE GRAND PREMIER NEUTER DOUBLE GRAND STAR | 6 Certificates in Grand Champion, Grand Premier or Grand Star class, 2 of which may be from a non-GCCFV show |
| To become a SILVER CHAMPION SILVER PREMIER NEUTER SILVER STAR | 10 Certificates in Double Grand Champion, Double Grand Premier or Double Grand Star class, 3 of which may be from a non-GCCFV show |
| To become a GOLD CHAMPION GOLD PREMIER NEUTER GOLD STAR | 10 Certificates in Silver Champion, Silver Premier or Silver Star class, 3 of which may be from a non-GCCFV show |
| To become an OPAL STAR | 10 Challenges in Gold Star Class at GCCFV shows |
| To become a SAPPHIRE STAR | 10 Challenges in Opal Star Class at GCCFV shows |
| To become an EMERALD STAR | 10 Challenges in Sapphire Star Class at GCCFV shows |
| To become a RUBY STAR | 15 Challenges in Emerald Star Class at GCCFV shows |
| To become a DIAMOND STAR | 15 Challenges in Ruby Star Class at GCCFV shows |

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|---|---|
| To Become an OPAL Champion OPAL Premier Neuter | 10 Certificates in GOLD Class with the suffix “Hons” after the name |
| To Become a SAPPHIRE Champion SAPPHIRE Premier Neuter | 10 Certificates in OPAL Class |
| To Become an EMERALD Champion EMERALD Premier Neuter | 10 Certificates in SAPPHIRE Class |
| To Become a RUBY Champion RUBY Premier Neuter | 15 Certificates in EMERALD Class |
| To Become a DIAMOND Champion DIAMOND Premier Neuter | 15 Certificates in RUBY Class |
| To Become a PLATINUM Champion PLATINUM Premier Neuter | 20 Certificates in DIAMOND Class |

- 12.1.5 ALL challenges from ACF National or CCCA National are able to be used as GCCFV challenges towards next title, even if they span 2 levels e.g. 4 for Champion, plus 2 towards Grand. These challenges belong to the cat and may also be carried with the cat for future honours applications despite change of ownership.
- 12.1.6 a) Any Challenges/Certificates awarded at non-GCCFV shows on the same date as GCCFV shows will not be recognized.
b) Only GCCFV challenges may be used for Opal Champion and higher titles or Opal Premier Neuter and higher titles
- 12.1.7 Challenges/Certificates must be awarded by at least two different judges
- 12.1.8 People residing outside 200km radius of GPO may use outside challenges, but must have at least one GCCFV Challenge for each title.
- 12.1.9 Cats imported from overseas with a title keep that title and then compete in the equivalent class. On gaining the necessary challenges, the next title is then awarded. The title then would be, for example, Db Gd Ch US Gd Ch Whatsisname.
- 12.1.10 All applications will be presented by the Honours Recorder to the next meeting of GCCFV for approval.
- 12.1.11 Once a cat has received the requirements for a particular honours title, it must compete in its respective titled class and is no longer eligible to compete in any lower class, except for Gold classes.
- 12.1.12 a) GCCFV will provide an engraved plaque for cats that achieve 15 challenges as a Diamond Star.
b) GCCFV will provide a Comet ribbon for Cats reaching Platinum Champion or Platinum Premier Neuter title

12.2 D.J.C. CHANDLER ROLL OF HONOUR

- 12.2.1 Cats must have won ten Challenge certificates in Gold Champion classes or in Gold Premier Neuter classes to be eligible to have their names and the names of their owners placed on the D.J.C. Chandler Memorial Roll of Honour. All Certificates must have been awarded at GCCFV shows.
- 12.2.2 Application must be made on the appropriate form and:
- forwarded together with the appropriate fee and copy certificates to the Honours Recorder; or
 - presented to the Honours Recorder or a member of Committee, together with the appropriate fee and certificates.

12.2.3 The suffix "(Hons)" will be placed after the name of any cat placed on the Roll of Honour.

12.3 HIRDIE SHIELD FOR COMPANION CATS

12.3.1 Cats must have won ten challenge certificates in Gold Star classes to be eligible to have their names and the names of their owners placed on the Hirdie Shield. All certificates must have been awarded at GCCFV shows.

12.3.2 Application must be made on the appropriate form and:

- a) forwarded together with the appropriate fee and copy certificates to the Honours Recorder; or
- b) presented to the Honours Recorder or a member of Committee, together with the appropriate fee and certificates.

12.4 ACF AWARD OF EXCELLENCE

12.4.1 All cats, whether untitled or titled; entire or neutered, registered with control bodies recognised by the ACF are automatically entered in classes to receive these award certificates. Ten award certificates are required for a cat to receive an ACF Award of Excellence. A further ten awards are required for Bronze, and ten more awards qualify a cat for Silver, etc. Awards earned as an entire or neuter are all counted.

12.4.2 Once a cat has received the required award certificates these should be photocopied and forwarded together with the appropriate fee to the Secretary.

13. CAT OF YEAR AWARDS

13.1 GENERAL

- 13.1.1 Points are awarded throughout the year and the cats with the highest overall point count shall be awarded the title of Cat or Kitten or Neuter of the Year. Awards are presented at the annual GCCFV dinner. Award cards acknowledging the breeder of each winner are also presented.
- 13.1.2 Placings and points for Cat, Kitten And Neuter Of The Year are awarded on the basis of 1 placing and 1 point for every 5 cats entered or part thereof e.g. for 30 entries 6 placings are awarded, with 6 points for first and 1 point for sixth. There is no limit on the number of placings.
- 13.1.3 Only points earned by cats owned by GCCFV members are counted towards Cat Of The Year awards.
- 13.1.4 To qualify for Cat of the Year awards, cats must have been entered at and attended at least GCCCFV three shows in the year.

13.2 BERYL CHANDLER GCCFV BREEDER OF THE YEAR AWARD

- 13.2.1 Points accrued by cats with the same Prefix are added towards this award, which is presented separately in Groups 1, 2 & 3. Only GCCFV members are eligible.
- 13.2.2 The award is made to the owner or owners of the one Prefix with the highest number of points, or:

Where a prefix owner is an individual person who owns more than one prefix, all points accrued in the same group by that owner, under all prefixes registered to that owner may be added. This individual is the winner of the award if the total points accrued is the highest.

No combining of points to prefixes with dual or other combinations of ownerships is allowed for the purpose of computing the winner of this award.

14. DISPUTES

- 14.1 Disputes of a non-private nature that relate to these by-laws may be referred to GCCFV for resolution.
- 14.2 Members are requested to refrain from referring to GCCFV matters of a private or domestic nature. eg. disputes in relation to the sale of cats are private matters determined by the contractual arrangements between members. These are matters that should be referred to the Victorian Civil and Administrative Tribunal; or the Courts

15. ALTERATION OF THESE BY-LAWS

- 15.1 The By-laws of GCCFV may only be altered by a motion at a General meeting of Members with at least 10 days notice of such motion